

George R. Brown Convention Center
Exhibitor Catering Order Form & Service Contract

Event Name: ChemInnovations Conference (September 13-15, 2011) Date Order was placed: _____
 Booth Number: _____ Booth Name: _____
 Company Name (Bill To): _____ Contact Name: _____
 Phone Number: _____ Cell Phone Number: _____
 Names of Authorized Signatures for Event: _____
 Street Address: _____ Fax Number: _____
 City, State, Zip: _____ E-Mail Address: _____

GENERAL INFORMATION - POLICIES

- ARAMARK is pleased to be the exclusive caterer in the George R. Brown Convention Center. All food and beverage items must be purchased through the Food and Beverage Department. THIS INCLUDES BOTTLED WATER.
- Exhibitor Booth Catering DOES NOT supply table and chair equipment, trash removal, or electrical for your booth. You MUST order through your service contractor. Please contact SmartCity at 713.853.8900 to order any electricity needed for your booth service order.
- All food and beverage orders require full payment in advance. We accept American Express, MasterCard, VISA, Company Check, or Wire Transfer. We will require a credit card authorization for any additional services ordered during the show. Please make checks payable to ARAMARK.
- Initial order, as well as additional services ordered on-site, will be billed to the customer's credit card.
- All prices are subject to a (++) charge, which represents a 20% Administrative Charge and Texas State Sales Tax 8.25% (as applicable).
- Our food and beverages are provided on compostable disposable ware. We will be glad to coordinate specialty linens, flowers and amenities to optimize services in your booth. Our exhibit sales manager will work with you to provide these enhancements.
- A \$15.00++ "Refresh Charge" will apply for each food and beverage delivery.
- Exhibitor catering is not charged on consumption.
- ARAMARK requires that an ARAMARK TABC Certified Bartender dispense all alcoholic beverages and any remaining product must remain on premises.
- All show orders must be received a minimum of 14 days prior to the show to ensure availability of the food and beverages, and appropriate staffing to prepare, deliver and service your account. A 10% late charge will apply to all orders received within 14 days of the show. (Deadline is August 30, 2011)
- Menu items and prices are subject to change without notice.
- All orders received will be processed and e-mail confirmation will follow.

FOOD AND BEVERAGE SAMPLING

- If your company manufactures, produces, or distributes food or beverages (non-alcoholic ONLY) - and your products are related to the nature of the show, you may provide samples of it for your guest's enjoyment in your booth on the trade show floor. Maximum food sample sizes are one ounce, and maximum beverage sample sizes are two ounces. The food manufactures sampling form must be submitted no less than 21 days prior to the show to your exhibit sales manager for approval. (Deadline is August 23, 2011) We will coordinate details and requirements with you following approval. http://www.houstonconventionctr.com/exhibitors/FoodBeverage_Sampling.pdf

Candy Dishes - A hard candy dish provided complimentary by an exhibitor at their booth may be exempt, as long as the candy is bite sized and individually wrapped.

CANCELLATION POLICY

- Full charges will be applied to any cancellations received within (72) business hours (3 days), prior to delivery, including any cancellations of individual menu items.

ORDER FORM

Day/Date	Start Time	End Time	Item Description	Quantity	Price

(Please use additional sheet if needed)

Estimated Subtotal: _____

10% Late Fee When Applicable: _____

20% Administrative Charge: _____

8.25% Sales Tax: _____

Estimated Total: _____

Credit Card Authorization

Form of Payment (Check One)

Company Check _____ Visa _____ MC _____ AMEX _____ Wire Transfer _____

Name as it Appears on Card: _____

Credit Card Number: _____

Expiration Date: _____ Security Code: _____

Signature of Cardholder: _____

Please submit this completed form back to Shannon Munoz
 Munoz-Shannon@aramark.com
 Phone: 713.853.8422 Fax: 713.853.8188

George R. Brown Convention Center Booth Catering Menu

BEVERAGES

Brew Your Own Coffee Kit	\$150.00/day
Includes: Pour over machine with 2 coffee pots, 5 (1) gallon jugs of water, 6 bags of regular coffee, 2 bags of decaf coffee, 10 tea bags, creamer, Sweet-n-Low®, sugar, stirrers, napkins & disposable cups	
<i>Client to supply: 110 volt single phase (20) amp – please contact SmartCity at 713.853.8900</i>	
Additional Coffee Bags	\$10.00 each
Additional Tea Bags (10)	\$10.00
Coffee by the Gallon (minimum of 3) – Regular or Decaf	\$42.00/gal
Starbucks Coffee by the Gallon (minimum of 3) – Regular or Decaf	\$50.00/gal
Assorted Fruit Juices (minimum of 12)	\$3.50 each
Assorted Soft Drinks (minimum of 24)	\$2.75 each
Iced Tea by the Gallon with Lemons (minimum of 3)	\$35.00/gal
Lemonade by the Gallon (minimum of 3)	\$35.00/gal
Bottled Spring Water (minimum of 24)	\$3.00 each
Spring Water Cooler	\$150.00/day
Includes: Rental of water cooler & one 5-gallon jug of water	
<i>Client to supply: 110 volt single phase (20) amps – please contact SmartCity at 713.853.8900</i>	
Additional 5-Gallon Jugs of Spring Water	\$25.00 each
Ice – 40lb Bag	\$22.00 each

BAKERY (Minimum of 12 each for ALL Bakery Orders)

Assorted Fresh Baked Muffins	\$4.25 each
Assorted Fresh Baked Breakfast Pastries	\$4.25 each
Assorted Bagels & Cream Cheese	\$4.25 each
Assorted Jumbo Cookies	\$4.00 each
Double-Chocolate Brownies	\$4.00 each
Cupcakes (Chocolate or Vanilla)	\$4.00 each
Half Sheet Cake (Chocolate or Vanilla) – Serves 40-50 people	
With Minimal Writing (One Color)	\$200.00 each
With Screened Logo (jpg)	\$275.00 each
Whole Sheet Cake (Chocolate or Vanilla) – Serves 80-90 people	
With Minimal Writing (One Color)	\$275.00 each
With Screened Logo (jpg)	\$350.00 each
The price for either size cake includes napkins, plates & cutlery (disposables)	
Booth Attendant recommended to cut & serve cake	

SNACKS (Minimum of 12 each for ALL Snack Orders)

Chocolate Dipped Strawberries	\$3.25 each
Assorted Candy Bars	\$4.00 each
Assorted Whole Fruit	\$3.00 each
Assorted Granola Bars	\$2.50 each
Fiesta Trail Mix – 1 oz	\$3.75 each
Assorted Chips – 1 oz	\$3.75 each
Goldfish Packets – 1 oz	\$3.75 each
Cocktail Pretzels – 1 oz	\$3.75 each
Guacamole with Tortilla Chips	\$5.00 per guest
Salsa with Tortilla Chips	\$4.00 per guest
French Onion Dip with Potato Chips	\$3.50 per guest
Spinach Dip with Pita Chips, Hummus & Baba Ghanoush	\$5.25 per guest
Fancy Mixed Nuts – 2 oz	\$6.75 per guest



PLEASE BE ADVISED THAT ALL FOOD AND BEVERAGE ITEMS IN THE GRBCC MUST BE PURCHASED THROUGH THE FOOD & BEVERAGE DEPARTMENT – THIS INCLUDES BOTTLED WATER.

++(A 20% administrative charge and 8.25% sales tax will be added to all orders as applicable.)

Menu items and prices may be subject to change without notice. A \$15.00++ refresh fee will be applied to all above orders

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LUNCHEON ITEMS (Minimum of 12 each for ALL Luncheon Orders)

Basic Deli Boxed Lunch	\$18.00 each
Choice of Turkey, Ham, or Roast Beef Sandwich	
Also Includes: Chips, Whole Fresh Fruit, Cheese, Cookie & Bottled Water	
Vegetarian Box Lunch	\$21.00 each
Marinated Grilled Vegetable Sandwich	
Also Includes: Chips, Whole Fresh Fruit, Cheese, Cookie & Bottled Water	
Gourmet Salad Box Lunch	\$25.00 each
Choice of: Grilled Chicken Caesar Salad or Cobb Salad	
Also Includes: Whole Fresh Fruit, Cookie & Bottled Water	
Gourmet Cheese Board with Seasonal Fruit, Nuts, Honey & Lavosh	\$13.75 per guest
Farmer's Market Crudités with Hummus & Pesto	\$7.25 per guest

Please contact us for a full selection

HORS D' OEUVRES (Minimum of 50 each for ALL Hors d'oeuvre Orders)

Savory Tenderloin Cone (cold)	\$5.50 each
Chilled Marinated Asparagus & Sun-Dried Tomatoes Wrapped in Prosciutto (cold)	\$3.75 each
Cucumber Cup with Boursin (cold)	\$3.00 each
Mini Feta/Spinach Pizza Tart (warm)	\$4.00 each
Assorted Pot Stickers with Ginger Hoisin & Sweet Chili (warm)	\$3.50 each
Vegetable Quesadilla (warm)	\$3.00 each

SPECIALTY STATIONS (All require a minimum of 1 attendant each)

Popcorn Cart	\$275.00/day
Each Additional Day	\$175.00/day
Popcorn Cart Rental Include: 10 packs of popcorn & bags to serve 100 people	
Additional Popcorn Bag (Serves 10 people)	\$3.00 each
<i>Client to supply: 110 volt single phase (20) amp – please contact SmartCity at 713.853.8900</i>	

Fresh Baked Cookie Station	
Cookie Oven Rental	\$150.00/day
4 oz Cookie Dough (minimum of 48)	\$4.00 each
Cookie Flavors: Chocolate Chip, Oatmeal Raisin, Peanut Butter, M&M, White Chocolate Macadamia Nut & Sugar	
<i>Client to supply: 110 volt single phase 20 amp – please contact SmartCity at 713.853.8900</i>	

Ice Cream (Attendant optional for this package only)	
Ice Cream Freezer Rental	\$100.00/day
Novelty Ice Cream Bars (minimum of 48)	\$3.75 each
<i>Client to supply: 110 volt single phase (20) amp – please contact SmartCity at 713.853.8900</i>	

Soft Pretzel Station	
Freshly Baked Soft Pretzels (minimum of 48)	\$3.25 each
Served in a Chaffing Dish Cheese Sauce or Spicy Mustard	

Cappuccino Express	
(250) 8 oz cups – Starbucks Coffee Products	\$1225.00/day
(250) 8 oz cups – Cappuccino Express Premium Blend Products	\$1170.00/day
One-time set-up fee	\$180.00
To include hot beverages: Espresso, Cappuccino, Latte & Americano	
Flavors to Include: Mocha, Hazelnut & Vanilla	
250 cups minimum per day, no carry over	
Each additional 8-oz. cup	\$4.25/cup
<i>Please contact us for additional package sizes, cart requirements, and electrical needs.</i>	



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SPECIALTY STATIONS CONTINUED (All require a minimum of 1 attendant each)

Maui Wovi Smoothies (Limited number of stations available)	
(250) 9 oz cups – Maui Wovi all-natural fruit smoothies blended at your booth	\$1500.00/day
One-time setup fee	\$100.00
To include: Two flavors from the list below	
Strawberry, Mango Orange, Black Raspberry, Passion Papaya, Piña Colada & Kiwi Lemon Lime	
Additional Flavors	\$50.00/Flavor
250 cups minimum per day, no carry over	
Each additional cup	\$4.50/cup
Requires 2 Attendants	
Please contact us for additional package sizes, cart requirements, and electrical needs.	

Cinnanuts (Limited number of stations available)	
(200) Bag Package - Fresh Roasted Cinnamon Pecans & Almonds	\$1040.00/day
Each cone-shaped bag is filled with 4 oz of roasted nuts	
Additional bags	\$5.25 each
Please contact us for additional package sizes, cart requirements, and electrical needs.	

ALCOHOLIC BEVERAGES

Alcohol is NOT charged on consumption. However, it may be carried over only if a bartender is pre-ordered for each day of the show.

Bartender (4 hours minimum)	\$25.00/hr
<i>All alcoholic beverages MUST be served by an ARAMARK TABC certified bartender.</i>	

Keys: Client to supply: 115 volt single phase (20) amp – please contact SmartCity at 713.853.8900

Domestic Keg	\$450.00
Import/Premium Keg	\$650.00

Bottled Beer:

Domestic	\$5.00 each
Import/Premium	\$5.50 each

Select from the following Domestic: Budweiser, Bud Light, Coors Light, Miller Light & O'Doul's Non-Alcoholic
Select from the following Import/Premiums: Shiner Bock, St. Arnolds, Lawn Mower, Heineken, Corona, Red Stripe & Amstel Light

House Wine: Woodbridge - California	\$25.00/bottle
Select from the following: White Zinfandel, Chardonnay, Merlot & Cabernet Sauvignon	
House Champagne	\$28.00/bottle

Frozen Margaritas	
Margarita Machine Rental	\$400 per day
Frozen Margaritas (minimum of 150)	\$5.25 each
To Include: Salt & Limes	

Specialty Cocktails	
Specialty Martinis	\$9.75 each
Margaritas on the Rocks	\$9.25 each
Mojitos	\$9.25 each
Mimosas	\$9.25 each

Please contact us for our full Wine & Specialty Drink Menu for more selections.

STAFFING (Minimum of 4 hours each)

Booth Attendant	\$25.00/hr
Bartender	\$25.00/hr
Chef	\$50.00/hr
Refresh Fee (per trip)	\$15.00



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